

**College of the Arts  
FLASH GRANT  
Creative or Research Projects**

**Application, Fall 2018**

Flash Grants are open to students from any major in the College of the Arts, as long as the team is comprised of students working in different majors, either in another school in the College of the Arts or another major on campus. All team members must be students. The team's project manager **must** be an undergraduate student on the Kent Campus who is currently enrolled in a major within the College of the Arts. Other team participants may be students from any school/department/college on the Kent Campus. You must have a faculty advisor. **Selected finalists will "pitch" their project to a team of jurors on Thursday, December 6, 2018.** If selected to "pitch," your presentation may be no longer than 5 minutes.

Applications are due to the College of the Arts Dean's Office by **Monday, November 19, 2018**. Please deliver completed application to Associate Dean Cynthia Stillings, 111 Cartwright Hall with copy to your School Director. Project grants of up to \$600 will be available for project supplies. Students may not sell items or charge admission to events.

**Teams will be required to present either completed projects or "in process" projects at the KSU Undergraduate Symposium on Research, Scholarship and Creativity April 9, 2019 in the KSU Ballroom. Applications are due for the symposium by February 15, 2019 ([https://www.kent.edu/student\\_research/undergraduate-research-symposium](https://www.kent.edu/student_research/undergraduate-research-symposium)). Recipients must also write a brief report to the Dean of the College of the Arts, Dr. John Crawford-Spinelli at project completion.**

Please print legibly or type.

Date: \_\_\_\_\_

Project Title: \_\_\_\_\_

Project Leader: \_\_\_\_\_ School/Program: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Phone: \_\_\_\_\_

Additional Team members (list names and School/Department):

Project Faculty Advisor: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Does your project include research using human subjects? (yes or no).\_\_\_\_\_ For a definition and more information, go to <https://www.kent.edu/research/office-research-compliance/research-human-subjects-irb>

Have you applied to any other organizations to fund this project? \_\_\_\_\_(Yes/No) If yes, please identify the organization (e.g. LaunchNET)\_\_\_\_\_

Please attach a Project Description (500 words max) addressing **all** of the following:

1. **Project Title and Description.** What do you want to do?

2. **Relevance:** Why do you want to do it? How does this project contribute to the body of work of each team member and the body of work of each of your disciplines?

3. **Creative Impact:** How will this project encourage creative thinking? What innovative outcomes are expected? How will your project impact the campus community?

4. **Collaboration:** In what ways will each member of the team contribute?

5. **Project Space, Timeline and Budget:** Provide logistical details about how the project will be completed. Include beginning and end dates and steps along the way. What are your space needs? Do you need a presentation venue and, if so, what kind? How do you plan to obtain a venue? Provide both a budget table of expenses and a budget narrative explaining how the requested funds will be used using the budget table provided. **Note: All Flash Grant Activities must take place on the Kent Campus. All expenditures are subject to the spending policies and procedures of Kent State University. If funded, you will be required to meet with the Associate Dean and Business Manager to discuss your spending plan the first week of classes in January, 2019. Funds are meant to help you with supplies for your project. Grant funds may not be spent on food, entertainment, travel or labor. Students may not sell items or charge admission to events.**

6. **Evaluation:** How will you evaluate your project and process? How will you know if it was successful? What will be the final disposition of your work? If the project produces a physical item or items, what happens to the work when the project ends?

Below please include the printed names, KSU e-mail, major and signature of all team members.

Name (please print)	E-mail (please print)	Major (please print)	Signature

Please ask your School Director and your faculty project advisor to sign off on your request.

**Project Advisor Comments:**

**Project Advisor Signature:** \_\_\_\_\_

**School Director Comments:**

**School Director Signature:** \_\_\_\_\_

